

Miss Amy's Dance Academy Risk Assessment

Implementing protective measures within the dance studio.

Name of School: Miss Amy's Dance Academy

Name of Principal/Owner: Amy Uprichard

Address of Venue: Unit A Jasons Court, BT66 8BF

Disciplines offered: Classical Ballet, Lyrical, Contemporary, Modern Jazz, Body Conditioning and Hip Hop/Street Dance

Ages In Attendance: 3-19 years old

We will actively maintain and promote good health and safety procedures and will:
Maintain safe and healthy work conditions. Provide adequate control of the health and safety risks at our school.

Provide information, instruction and supervision for employees and students and make them aware of this policy.

Record any harm or injuries that occur in an Accident Book and make changes where necessary to avoid similar incidents in the future.

Regularly review and update this policy.

What is the hazard?	Who might be harmed and how?	What are you already doing to control risk?	What further action do you need to take to control risks?	Who carries out the action?	When is the action needed?	Done
Slips and Trips	Dancers or staff may be injured if they slip on slippy surfaces or trip over any objects around.	Floors are washed at the end of each day to eliminate any slippery surfaces while dancers and staff are in the building. Water bottles are left at the side of the room so that if there is a spillage, it does not enter the main dance area. Shoes and dance bags are left in an area just as you enter the main dance studio to the right hand side of the	Ensure all objects are well out of the dance area to avoid trips. Have a safe cleaning and tidying regime. All staff are have basic first aid training to	Staff and all dancers.	Present	Done

		<p>studio door. Away from our main dance area.</p> <p>Flooring is professional harlequin vinyl dance flooring. Suitable for all styles of dance offered within the studio. Ensuring the safest flooring for our dancers.</p> <p>Our teachers workstation is clearly visible and the dance area is clear to see.</p> <p>Our speaker is placed next to the workstation in clear site, away from dancers.</p> <p>Our heaters are placed next to teachers workstation away from dancers.</p>	<p>deal with any minor injuries.</p> <p>Fully stocked first aid box is within the studio.</p> <p>If teachers workstation is moved within the studio to suite each individual class, speaker and heater is also moved to stay beside the workstation.</p>			
Electrical	<p>Staff and dancers. If an electrical piece of equipment becomes faulty it could cause an electric shock. Higher risks of electrical heating sources causing overheating , burning and fire.</p>	<p>Staff are trained to notice any damaged plugs, discolouration of sockets or leads/equipment.</p> <p>Electrical Equipment are regularly tested.</p> <p>Dancers all informed not to touch any electrical or heating equipment within the studio.</p>	<p>The removal of any piece of equipment that becomes defective immediately.</p> <p>The removal of electric heating sources and replacing with safer gas heater alternative, placed beside teachers workspace and away from children.</p>	Staff	Present	Done

			<p>Keep in touch with the landlord if any electrical sockets or lights become defective.</p> <p>Common sense, awareness and reporting on sight promoted.</p>			
Fire	<p>Staff, Dancers, Any visitors on site, businesses in adjoining units. If trapped could suffer fatal burn injuries from flames or respiratory injuries due to smoke inhalation.</p>	<p>Working with landlord, fire risk assessment done and necessary action taken.</p> <p>http://www.fire.gov.uk/workplace+safety/and</p> <p>Potenital fire hazards have been identified and safety measures in place to prevent fire as much as possible. Fire exits are marked clearly. Fire alarms in both hall and main dance studio. Fire extinguisher placed clearly within the studio in case of emergency.</p>	<p>Ensure the actions identified in the fire risk assessment are done.</p>	Staff	Present	Done
Lone Working	<p>Staff. Could suffer injury or illness while within the studio.</p>	<p>Ensure someone is aware that they are working in the studio. Ensure they have their mobile phone with them incase of an emergency.</p>	<p>Timetable aware to staffs family.</p>	Staff	Present	Done
Jewellery	<p>Students wearing jewellery while dancing. If catching on</p>	<p>Students remove jewellery before dancing.(Stud earrings and sports watches are allowed)</p>	<p>Emails to be sent out to parents regarding rules around jewellery.</p>	Staff, Dancers and Parents.	Present	Done

	another dancer could potentially cause injury to both dancers. If a piece of jewellery fell off while dancing , it is a trip hazard and could cause potential injury.					
Ballet Barres	Dancers swinging on the barres may cause them to fall causing injury. The barres may pull off the wall or our freestanding barres may topple potentially causing even worse injury.	Dancers are told not to swing on the barres. Younger dancers under Lower Grade 1 level do not use the barres for any exercises.	Email to parents to ensure children are fully aware of the danger of this and it is enforced by both parents and our staff.	Staff, Dances and Parents	Present	Done
Chewing Gum	Dancers. Chewing gum while dancing may cause choking. It may also stick to the floor causing a sticky floor hazard.	Chewing gum is under no circumstances allowed within the studio. This is verbally told to all students.	Email to parents to ensure that when dancers are dropped off any chewing gum is removed before entering the studio.	Staff, Dancers and Parents	Present	Done
Lack of rules and	Staff and dancers.	Rules of behaviour and conduct is explained to	Contacting of parents	Staff, Dancers	Present	Done

behavioural expectations	Causing many potential injuries or damage to property.	all classes and is expected to be adhered to. Respect of our staff to ensure dancers safety is promoted at all times and is expected by dancers and parents.	whose dancer is misbehaving or failing to follow our safety rules.	and Parents		
Parking and dropping off dancers.	Dancers, parents, visitors and customers to neighbouring businesses. Potential crashes, unattended children running out in front of cars causing fatal injury.	Care taken on entering and leaving the car park. Especially at busy times like Saturdays. Young dancers should be walked over to the studio door and picked up at the studio door by parents/guardians.	Email to all parents regarding taking care in our shared car park.	Staff, Dancers and Parents	Present	Done
Lack of lighting in car park during dark seasons.	Staff, parents and dancers. Potential to trip or slip due to being unable to see any potential hazards.	Outside light is turned on during dark times, which offers adequate light over car park and door to the studio.	Ensure light is on as it gets dark.	Staff	Present	Done